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## MainTrain 2019 Abstract Submission Guidelines

### Important Dates

March 4:	Call for Abstracts Open
Apr 15:	Call for Abstracts Closed
Apr 19 – May 28:	MainTrain Review Committee scores abstracts
May 28:	Selected presenters are invited to submit PowerPoint and Papers
Aug 1:	All Drafts of PPT and Papers (or Learning objectives for workshops) must be submitted
Aug 1 - 19:	Committee conducts final review of presentations
Aug 19:	Presenters are notified of any suggested changes
Sep 2:	All final PPT, Papers, Learning Objectives (workshops) and Content Sharing Forms must be submitted
Sep 16-19:	Presenters to attend MainTrain and bring presentation on USB Drive. Workshop presenters bring any handouts

### Abstract Submission Process

We have an online abstract submissions process. To help you prepare for the online submission, the “MainTrain Abstract Submission Worksheet” on Page 6 of this document includes all the necessary fields. After gathering up your your information follow these steps to submit your abstract:

1. [Become a member](#) or [Register as a Content Submitter](#)
2. Log in to <http://www.pemac.org> to submit your abstract

### Evaluation Process

As we select presentations we try to create a balance between subject areas, regions, industries and maturity levels. As a first-pass, the presentations will be evaluated on the following criteria:

- Subject is relevant to Maintenance, Reliability or Asset Management
- The presentation objectives are clearly defined
- Based on actual work (Some theoretical presentations will be considered)
- Learnings can be applied across all industries
- Content will provide new or additional value

We will also be considering speaker experience however speaking at a public event is not a prerequisite.

### Additional Information

- Presenters must refrain from being commercial in nature with their presentations
- More than one abstract with a different topic can be submitted by each presenter
- One complementary four-day pass will be given to primary presenters. Each additional presenter will need to purchase a conference pass unless the presentation is a case study. For dual-presenter case studies two complementary passes will be issued.
- If your presentation is selected and you are from a country that requires an entrance visa, you must show proof of eligibility to enter Canada no later than July 1st, 2019



## Subject Areas

Subject matter in any of the PEMAC Body of Knowledge categories is welcome.

The subjects covered by PEMAC educational programs, certifications and events are defined by, and aligned to two subject outlines which could be thought of as two different lenses on the overall life of assets.

1. The **"Asset Management"** lens is made up of the 6 subject groups and the 39 subjects of the [GFMAM Asset Management Landscape V2](#)
2. The **"Maintenance Management"** lens is made up of 10 subject groups and the 56 subjects of the [PEMAC Maintenance Management Framework](#) which has been based on the GFMAM Maintenance Management Framework
3. An [overview](#) of the subject areas and the relationships between them can be found in the Knowledge tab of the website. Many examples of past presentations are available in the [Shared Learning Library](#).

## Sample Topics

<b>Asset Management:</b> <i>Defining Value and Achieving Alignment</i>	<b>Reliability:</b> <i>Asset Specification and Performance Management</i>	<b>Maintenance Management:</b> <i>Delivering Value</i>	<b>Supporting Technologies:</b> <i>Tools that Enable</i>
<i>Sample topics:</i>	<i>Sample topics:</i>	<i>Sample topics:</i>	<i>Sample topics:</i>
Developing Asset Management Policy, Strategy and Plans	Establishing consensus on required Levels of Service	Materials Management	CMMS / EAM Systems
Leadership and Culture	Systems Engineering	Best practices/tips for Supply Chain Management	Predictive Tools
Risk-aware, long term repair/replacement budgeting	RCM / FMEA	Kitting & Staging for maintenance work	Decision Maintenance / Asset Management
The Asset Management System Standard - ISO 5500x	RCA Condition Based Monitoring (CBM)	Identifying and managing critical spares	Internet of things
	Vibration 101 Lubrication 101 IR 101, UT 101 + case studies	Performance metrics for materials management	Automation
	Laser alignment	Fundamentals of Work Management (work identification, planning, scheduling, execution, close-out)	Machine intelligence
	Optimizing decisions through data analysis Best practices/tips for setting up/configuring CMMS Performance metrics for reliability (OEE, MTBF, MTTR, etc.)	Performance metrics for work management Risk-Based Inspection	Analytical Tools GIS Systems Technologies for Work Management (hand-helds, Bar Coding, RFID, SCADA driven work) Technologies for materials management (hand-helds, Bar Coding, RFID)



## Why Present at MainTrain?

**Connect** with your industry peers through online promotion, the printed program, and the conference app  
**Learn** from delegates on what is being asked in your industry through the question and answer period of your presentation

**Contribute** to the advancement and education of attendees by showcasing your work, lessons learned, success stories, results, and expertise

Receive a complimentary registration for the conference

### New Presenters

PEMAC knows that many of our members are doing some great things at their organization. We encourage you to share those stories, even if you are not accustomed to presenting. If you are new to presenting let us know in your abstract and describe how you will prepare. For example we encourage you to find a mentor to help you develop and practice your presentation. In addition, we will provide a webcast to discuss presentation best-practices as well as an onsite dress rehearsal before the conference begins for anyone wishing to test out their material.

### Travel Support

Budget permitting, PEMAC members who work for asset-owning companies may be eligible for travel assistance from PEMAC. Ask about this policy if your submission is selected.

### Benefits for Practitioner-Presenters

As a practitioner the challenge of developing and giving a presentation to share what you have learned from your practice is a very rich learning experience. Committing to present forces you to undertake some important work that may have been on your list but you haven't gotten around to. For example it might motivate you to engage your team to clarify and pull together information that summarizes concisely what the team has set out to do on a particular improvement initiative and to review what the results have been. You will be able to use that information to present internally and to drive further improvement as well. You will learn even more as you get feedback from the audience as you begin to form connections with those who attend and have questions or suggestions for you.

### Benefits for Service Provider-Presenters

Service providers tend to have developed a broad view from working with different businesses and sectors. They have much to offer in specific areas of maintenance, reliability and asset management improvement. Presenting at MainTrain challenges you to articulate the general concepts that drive the solutions you provide in an engaging way which helps you build meaningful relationships with customers and potential customers. The feedback and questions you get will help drive improvements for your business as well.

### Earn CEUs (Continuing Education Units)

Most professional associations such as Engineering bodies recognize the value of making presentations for their members' continuing professional development. If you have letters behind your name there is a very good chance that the organization that awarded them recognizes the time you spend giving presentations in the certification or professional designation renewal process. Note that the CEU requirements for the MMP designation are in the planning process but not yet in effect.

## MainTrain 2019 Abstract Submission Worksheet

Below are the fields on the online abstract submission form. You may wish to use this as a working document and then copy and paste them into the form. In that way if there is any Internet disruption you will not lose your work. To avoid any issues and delay, please fill in ALL of the fields except those that are indicated as optional.

**\* Title:**

This is the title of your presentation.

**\* Abstract (Presentation Description):**

(Please try to stay between 200 and 350 words)

**\* Best Category (choose one)**

- Asset Management
- Reliability
- Maintenance Management
- Technology

**\* Target Audience (choose one):**

- Senior Management
- Management
- Engineering
- Maintenance
- Other

Target Audience Other \_\_\_\_\_

**\* Industry Sector Category**

For example, if you are working for a mining company and the content cites examples are from mining, select mining, even if the learning applies to all industries.

- |  |   |
|--|---|
| <input type="checkbox"/> Mining                                | <input type="checkbox"/> Utilities                          |
| <input type="checkbox"/> Oil and Gas Upstream                  | <input type="checkbox"/> Manufacturing                      |
| <input type="checkbox"/> Oil and Gas – Downstream / Processing | <input type="checkbox"/> Energy                             |
| <input type="checkbox"/> Forest Products                       | <input type="checkbox"/> Content is independent of Industry |
| <input type="checkbox"/> Infrastructure Management             |   |

**\* Presentation Type (choose one):**

- 45 Minute Session
- ½ Day Workshop
- Full Day Workshop

**\* The presenter represents what type of organization**

- Service Provider / Consultant
- Asset Owning Company