



## **Coordinator, Maintenance & Repair Operations VH**

London Health Sciences Centre  
Regular Full-Time

### **Posting Period**

February 10, 2023 – February 20, 2023

### **Who We Are**

London Health Sciences Centre (LHSC) is a world-class academic health sciences centre located in the southwestern Ontario city of London. Just two hours from Toronto and two hours from Detroit, London features a beautiful and walkable downtown core located on the Thames River, a vibrant culinary scene and scores of activities that highlight local arts, culture and music. As one of Canada's largest acute-care teaching hospitals, LHSC is a world-class innovator in clinical care, research and teaching, delivering both local and regional services, including the Children's Hospital, within a large geographic area. LHSC has a workforce of close to 15,000, dedicated to delivering the highest quality patient care while working together to shape the future of health.

Facilities Management (FM) is responsible for the creation, maintenance and sustainability of all LHSC facilities, spaces, and physical infrastructure (electrical, medical gas, emergency power, medical air, pneumatic tube, etc.), including wayfinding, power, water, and HVAC. We collaborate with our clinical and patient care groups and other corporate customers to provide innovative design solutions that foster a healthy environment for staff, caregivers, visitors, and patients.

### **What the Role Is**

Reporting to the Manager, Maintenance & Repair Operations VH, the Coordinator, Maintenance & Repair Operations VH is responsible for leadership of 15-18 facility maintenance team members as they maximize reliability of LHSC facilities and equipment while ensuring patient care, employee safety, and product quality. The role leads efforts to improve overall preventative maintenance (PM) program effectiveness through continuously improving preventive maintenance strategy. The Coordinator directly supervises a unionized workforce in the installation, maintenance, repair and/or replacement of plant equipment, buildings, machinery, etc. The role is a leader of professional maintenance and reliability improvement projects in area of responsibility involving the incorporation of world class facility maintenance techniques and principles into Facility Maintenance systems.

The Coordinator, working with the system administrator, is accountable to improve CMMS (Archibus) analytics. The role coordinates trades/contractors for work orders/PMs and parts/labour management and serves as the liaison with end users. The Coordinator supports the closeout/commissioning process, supports shutdowns with O&M and project managers, and creates Standard Operating Procedures (SOPs) for new processes/equipment. The role visits job sites for work order clarification and tracks KPI metrics for work completed, past due, labour hours, inspections, and asset costs.

The Coordinator is accountable for day-to-day department activities, including the management of human and material resources, day-to-day staffing and scheduling, development and support

of a healthy workplace, risk and utilization measurements, and facilitation of improvement initiatives and change management, while operating within approved operational budgets and financial guidelines and controls. A major focus of the role is fostering effective working relationships and networks within the team/unit and with other teams across the organization.

NOTE: this role is required to be on-call, evenings and weekends on a rotational basis of one (1) week out of every five (5) to six (6) weeks.

### **Who You Are**

- You are self-aware of own assumptions, values, principles, strengths and limitations
- You manage and develop self while modeling qualities such as honesty, integrity, resilience, and confidence
- You engage and support others to foster development, personal goals and encourage a healthy organization
- You achieve results by strategically aligning direction, decisions, actions and evaluation with the vision, values and evidence
- You facilitate an environment of collaboration and cooperation
- You create connections, build partnerships and networks
- You demonstrate a commitment to the organizational vision, mission, values and service excellence
- You are a transformational thinker that encourages and supports innovation
- You have exceptional analytical skills that contribute to effective decision-making
- You are self-directed, courageous, and highly motivated with excellent interpersonal and effective communication skills

### **What Skills Are Needed**

- Excellent leadership, communication, collaboration with training and development skills
- Able to lead large groups of skilled trades with different background skills sets across multiple shifts
- Able to interact with all levels of the organization, internal project consultants, outside contractors, and engineers
- Experience developing and incorporating Predictive, Preventative, and Proactive maintenance requirements for equipment asset systems within an industrial maintenance environment
- Able to apply procedures and best practices to be implemented in a Reliability Maintenance Program
- Able to manage maintenance and maintenance resources effectively through the use of key performance indicators and benchmarking
- Proven record for identifying reliability issues and participation in implementing improvement strategies
- Must be technically proficient with MRO Inventory stores, industrial electricity, HVAC, AHU, Chillers, Building Automation, Motor Controls, Plumbing, and Mechanical apertures
- Values-based leadership and a proven track record for developing and sustaining healthy work environments and effective teams while leading in a performance-driven culture
- Lead and drive system transformation
- Strong analytical skills that contribute to effective problem solving and decision-making

## What You Will Bring with You

- Successful completion of a recognized baccalaureate degree from an electro-mechanical program, or Electrical Engineering Technology Diploma, or Mechanical Engineering Technology Diploma
- Maintenance Management Professional (MMP) Certificate, or enrolment in the MMP program, an asset
- Experience in using a Computerized Maintenance Management System (CMMS) such as Archibus for developing and auditing preventative maintenance plans
- Experience working in maintenance and repair operations in a hospital or large high-tech building environment an asset
- Minimum two (2) years' experience in progressively more responsible leadership roles in a healthcare environment, preferably in an acute care academic teaching hospital
- Minimum three (3) years' experience in Facilities Management in Maintenance & Repair Operations and leading a variety of skilled trades preferred
- Familiar with Condition Based Monitoring equipment and field devices
- Knowledge of OSHA Safety practices, standards and regulations
- Familiar with the concept of world class maintenance and best practices
- Recognized for your ability to troubleshoot and demonstrated organizational skills
- Fluent and computer literate with computer systems such as email and Microsoft Office applications (MS Word, Excel & PowerPoint)
- Demonstrated ability to attend work on a regular basis

## How to Apply

Apply through London Health Sciences Centre's career website at <https://www.lhsc.on.ca/careers>, job ID 91339

## Other Information

London Health Sciences Centre fosters a culture of patient and staff safety whereby all employees are guided by LHSC's Mission, Vision, Values and Code of Conduct.

LHSC is committed to employment equity and diversity in the workplace and welcomes applications from women, visible minorities, Indigenous people, persons with disabilities, and LGBTQ2+ persons. We are committed to providing persons with disabilities equal opportunities and standards of goods and services, and are also fully compliant with the Accessibility for Ontarians with Disabilities Act (2005), as applicable.

## **Submission Requirements (please submit in one MS Word document)**

- **Cover Letter, Resume and Listing of Education, Credentials, Certifications and References.**

As part of the assessment process applicants may be required to complete a written profile, presentations, etc. Please be advised that reference checks may be conducted as part of the selection process.

Successful candidates will be required to complete a health review which includes providing vaccination records or proof of immunity against Measles, Mumps, Rubella, and Varicella (Chicken Pox), Hepatitis B, Tetanus/Diphtheria/Polio; Meningitis. In addition, candidates will

need to provide documentation of Tuberculosis Skin testing and a completed COVID vaccine series (two vaccines).

Your interest in this opportunity is appreciated. Only those applicants selected for an interview will be contacted. Successful candidates, as a condition of job offer, would be required to complete a satisfactory police information check.