



THE CITY OF YELLOWKNIFE Manager, Asset Management

The City of Yellowknife is an inclusive employer offering a dynamic and rewarding work environment that delivers valuable services to our residents. Working in Local Government provides many opportunities to not only develop your career but also to improve the lives of residents and visitors to Yellowknife! At the City, the diverse backgrounds of our employees help us to create a positive, safe and fun environment for us all. The City is committed to hiring a diverse and skilled workforce that is representative of the community, strengthening our ability to provide high-quality services and excellent customer service to residents. In addition, the City of Yellowknife is committed to reconciliation and implementing actions intended to increase the number of Indigenous peoples who work for the City. The City of Yellowknife welcomes applications from all qualified candidates and encourages Indigenous persons, visible minorities, and persons with a disability to self-declare when submitting their applications.

We are currently seeking a professional, creative, highly skilled, and experienced individual to assume the challenging and rewarding position of Manager, Asset Management. The primary responsibilities include expanding and enhancing corporate asset management practices at the City of Yellowknife.

Candidates must have a university degree in a relevant discipline and eight to ten years of experience in asset management, at least three of which are in a leadership role. In addition, the work requires a comprehensive knowledge of asset management theory, considerable proficiency with asset management practices and experience implementing or enhancing asset management practices, preferably in a municipal government setting. The successful candidate must be an exceptional communicator and relationship-builder. Strong interpersonal, organization, administration, project management, and problem-solving skills are essential, as is the ability to multi-task on a range of complex initiatives. The job responsibilities also require the incumbent to exercise sound judgment, tact at all times, and to be both a strong team player and a leader who can work with minimal supervision.

The ability to work competently in the Microsoft Office suite of products is required, as is familiarity with common asset management tools.

The position has a salary range of \$115,529 to \$144,411 and a comprehensive benefits package including housing and vacation travel allowances totalling \$450 a month, a defined benefit pension plan, and relocation assistance. For further information please contact Human Resources at: hr@yellowknife.ca.

Qualified applicants are required to apply no later than Friday, October 14, 2022.

Please visit the City of Yellowknife Website at: www.yellowknife.ca to submit your resume.

Please be advised that the City of Yellowknife requires all prospective employees to provide a criminal records check prior to employment. We thank all applicants who apply but advise that only those to be interviewed will be contacted.