



Sr. Program Analyst – Corporate Asset Management

Full-time, temporary position of up to 24 months – Hamilton, ON

Are you a champion of industry best practices in asset management? Can you build consensus amongst diverse, cross-boundary teams to achieve goals? If so, you'll welcome this opportunity to join the City of Hamilton's Public Works Department and play a key role with City-wide impact.

Reporting to the Director of Corporate Asset Management, and showing your commitment to getting results, you'll provide leadership to subordinate staff within a multi-functional workforce engaged in the delivery and direction of services to the public and internal clients. Responsible for supporting the implementation of an integrated business approach to corporate asset management City-wide, you'll engage asset owners from across the organization on the evolution of managing all corporate assets cohesively, with the goal of following industry best practice related to asset management.

As a Senior Program Analyst - Corporate Asset Management, you'll be accountable for the planning and performance of operational reviews systems reviews, financial and special reviews, and the undertaking of related policy development specific to asset management. You'll also be expected to prepare draft reports of findings with appropriate recommendations related to corporate asset management activities, such as level of service, risk management and lifecycle management.

QUALIFICATIONS

Your qualifications for the role of Senior Program Analyst – Corporate Asset Management include:

- Significant experience related to the duties outlined above, normally accompanied by a university degree in Engineering, Planning, Commerce, Finance, Business, Economics or a related field, or an equivalent combination of education and relevant work experience.
 - Completion of a master's degree in Business/Public Administration, Professional Accounting Designation, Certified Asset Management Professional (CAMP) or Project Management Professional Certification (PMP) is a valuable asset.
 - Significant experience in public infrastructure asset management, including industry best practices and their strategic applications and asset management business principles.
 - Familiarity with ISO 5500 and Ontario Regulation 588/17.
 - Progressive experience in strategic physical asset management (linear and vertical), project management and the development of prioritized, evidence-based capital, operational and maintenance budgets via asset-level condition, risk and performance condition.
 - Proven ability to lead, or function as a member of, a team and build consensus amongst diverse cross-boundary teams.
 - Strong conflict resolution, negotiation, mediation and facilitation skills.
 - Knowledge and understanding of business planning and budget preparation, including capital investment rationalization, asset operating and maintenance planning, and lifecycle value analysis.
 - Excellent interpersonal skills, with the ability to communicate effectively both verbally and in writing with a diverse group of stakeholders on a variety of issues.
 - Experience making public presentations.
 - Proven experience in providing strategic advice to senior leadership on policy and asset management issues.
 - Demonstrated ability to deal effectively with elected officials, representatives of other levels of government, management, asset owners, peers, staff and the general public.
 - Well-developed presentation skills, with the ability to articulate messages clearly and effectively to a variety of audiences.
 - Experience working with Committees, stakeholder groups and professional organizations.
 - Strong organization skills and excellent analytical and problem-solving skills.
 - Demonstrated ability to take complex concepts and simplify them for wider understanding.
 - A demonstrated record of strong leadership and guidance, technical competence, customer
-

focus, innovation/creativity, team advocacy, staff delegation and empowerment, staff development, and commitment to results.

This full-time, temporary position offers a wage range of \$55.667 to \$65.107 per hour, based on a 35-hour work week schedule.

About the City of Hamilton

Contribute to the City of Hamilton, one of Canada's largest cities – home to a diverse and strong economy, an active and inclusive community, a robust cultural and dining scene, hundreds of kilometres of hiking trails and natural beauty just minutes from the downtown core, and so much more. Join our diverse team of talented and ambitious staff who embody our values of sensational service, courageous change, steadfast integrity, collective ownership and being engaged, empowered employees. Help us #BeTheReason the entire country is talking about Hamilton, and achieve our vision of being the best place to raise a child and age successfully.

For full details and to apply

If you are interested in working alongside a dedicated team that's contributing to the well-being of Hamilton's residents, please visit www.hamilton.ca/careers for details on this position as Sr. Program Analyst – Corporate Asset Management, **JOB ID #17646**, and to **apply online**, by **Wednesday, September 22, 2021**.

The City is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. If contacted for an employment opportunity, please advise Human Resources if you require accommodation.

The City of Hamilton values the diversity of our workforce and the knowledge of our people. We thank all who have applied; however, only those under consideration will be contacted.
