



Business Performance Specialist (Corporate Asset Management Focus)

In all we do, we have the freedom to be our best self, belong, excel...

We are seeking an experienced project and asset management specialist to join our dynamic, cross-functional, and forward-thinking team! The Business Performance Specialist is responsible for conducting business process reviews to continue to evolve our innovative, community-focused organization. As a corporate champion and change agent you will leverage industry best practices and non-municipal innovation and disruption, provide leadership/expertise, project management support and recommendations while collaborating with management, cross-functional teams and staff throughout the organization.

With a focus on continuous improvement, you will perform current state assessments of corporate procedures and programs to build competencies and capacity within the organization and measure service performance in identifying opportunities for service delivery optimization, cost efficiencies and revenue maximization.

As an area of focus, you will work alongside the Project Management Office in the day-to-day oversight of the Corporate Asset Management Program by designing, implementing and administering the program for the Town and overseeing the development and preparation of asset management plans, strategies, policies and procedures for all corporate assets.

We are seeking an intrinsically motivated and engaging Business Performance Specialist with a University degree in Commerce, Business Administration, Operations Management or a related field (Masters in Business Administration or equivalent would be an asset). The ideal candidate has a strong background in project management, documentation and training with five to seven years of demonstrated experience in strategic and business planning, performance measurement, innovation and disruption, quality assurance/process improvement, and/or culture and change management. Prior experience overseeing a corporate asset management program is preferred. Your certification in business process improvement, project management, internal audit, lean operations, and/or innovation training, experience and knowledge would be considered assets. Advanced skills in Microsoft Office and analytical applications is required. You have a valid Class G driver's license, a reliable vehicle to use on corporate business, and availability to attend evening meetings or other events, if requested.

To learn more about the Town of Innisfil and to apply, please visit [innisfil.ca/employment](https://www.innisfil.ca/employment). Closing date February 13, 2020.

We thank all applicants and advise that only those selected for an interview will be contacted. Personal information will be used to determine eligibility for potential employment and is pursuant to the *Municipal Freedom of Information and Protection of Privacy Act*.

Accommodations for persons with disabilities will be provided, on request, to support candidate participation in all aspects of the recruitment process. To request accommodation, please contact People & Talent.