

## **Asset Maintenance Specialist (CMMS)**

Do you want to be part of a team providing safe and reliable drinking water to thousands of Ontarians each day?

### **Become a water/wastewater professional with OCWA today!**

In this role, you will be instrumental in leading the transition of the current CMMS software to a new CMMS operating platform. The role will be all encompassing – from project planning, asset validation, development and integration of work processes, to training and coaching end users. The role will then transition into that of future enhancements and refinements to provide improved CMMS data and decision-making tools. The position will also encompass updating the Computerized Maintenance Management System (CMMS) database; conducting field asset data collection, developing maintenance plans, analyzing and researching maintenance practices and procedures, and implementing findings; conducting research and evaluations into emerging technologies, equipment and maintenance methodologies; providing ongoing support and advice to management and staff on maintenance issues as they relate to CMMS and Asset Management.

**Location:** St. Thomas

### **Who We Are**

The Ontario Clean Water Agency (OCWA) believes in Our Communities, Our Environment and Our People. As a trusted partner to municipalities, First Nations communities, businesses, governments and institutions across Ontario, we provide our clients with total solutions in water and wastewater. We are dedicated to working closely with our clients to help them build healthy, sustainable communities and organizations.

This position will provide for a variety of tasks to be performed at various on-site locations within the Huron and Elgin Region, which is made up of two Class 4 water treatment plants, with respective booster stations, reservoirs and transmission main systems. The Huron plant is located just outside of Grand Bend and the Elgin plant is located east of Port Stanley. The office location will be at our Regional office south of St. Thomas.

### **What we are looking for:**

#### **Knowledge**

- Demonstrated knowledge and application of asset management principles and best practices.
- Demonstrated knowledge and application of maintenance practices and integration within CMMS software.
- Advanced knowledge in the use of various software to manage data, report on data attributes, and ensure data integrity within defined standards to promote consistency and reliability.
- Technical knowledge of the theories, principles, practices and certification related to the functional/plant areas of work in water and wastewater maintenance operations and administration.
- Good working knowledge of Agency, regulatory and legislative acts, codes, policies, guidelines and procedures related to water/wastewater maintenance operations and health and safety.
- Demonstrated knowledge in asset risk and condition rating processes.
- Sound ability to communicate clearly and concisely both in written and verbal format between technical staff, operations staff, regulators, clients and management.
- Track record in developing technical documents.
- Extensive knowledge of project management principles/practices.
- Knowledge of CMMS, WMS and PC software applications, with preferred experience with IBM Maximo software.

#### **Skills and Ability include**

- Excellent oral and written skills to liaise with colleagues, vendors and clients, and prepare reports.
- Presentation skills to facilitate group meetings, conduct training sessions, and develop and execute formal presentations.
- Skills in the evaluation of CMMS data to improve business performance and make recommendations.
- Problem-solving, change management and analytical skills to provide guidance and resolve day-to-day issues.
- Planning and organizational skills to lead projects.

### **What's in it for you?**

- Flexible learning and development opportunities.
- Opportunities for career advancement and specialization with the largest provider of water and wastewater services in Ontario.
- Work with the partner of choice for more communities than any other water and wastewater service organization in Ontario for over 25 years.
- Work with an organization committed to innovation and advanced technology.
- A defined benefit pension plan.
- Maternity and parental leave top-up benefits, including for adoptive parents.
- Comprehensive Health Plan.
- Life and Disability Insurance.

**Salary Range:** \$1,042.44 - \$1,292.81 per week

**Additional information:**

- 1 Permanent, 450 Sunset Drive, Suite 370, St Thomas, West Region

Please apply by e-mail, only, with an application or resume and a covering letter clearly, completely and concisely showing how you meet what we are looking for, and quoting **Job ID 143646 (File OCWA-146-19-HE)**, by **Friday, January 17, 2020**, to:

**Ontario Clean Water Agency**  
**Attention: Carol Murchland**  
**Email: [CMurchland@ocwa.com](mailto:CMurchland@ocwa.com)**

Only those applicants selected for further screening or an interview will be contacted.

*Ontario Clean Water Agency is an equal opportunity employer*

*We will accommodate your needs under the Ontario Human Rights Code*

**[www.ocwa.com](http://www.ocwa.com)**